

Date: _____

Position applying for: _____

Personal Data

Name: _____
Last First Middle

Address: _____ City/State: _____
Zip Code: _____

Home Phone: (____) _____ Cell: (____) _____

How long have you lived at this address? _____

If less than 3 years, prior address: _____
Street address City/State Zip

Social Security Number _____

EMPLOYMENT HISTORY

(start with present or most recent job) Please skip this section if we have a current resume!

Are you presently employed? Yes _____ No _____

May we contact your present employer? _____ Now _____ Later _____ No

1. Name of Employer _____ Worked from _____ to _____
Address _____ Phone Number _____
Name of Supervisor _____ Type of Work Performed _____

2. Name of Employer _____ Worked from _____ to _____
Address _____ Phone Number _____
Name of Supervisor _____ Type of Work Performed _____
Reason for leaving _____

3. Name of Employer _____ Worked from _____ to _____
Address _____ Phone Number _____
Name of Supervisor _____ Type of Work Performed _____
Reason for leaving _____

Check Areas where you have experience:

____ Typing (Speed _____ WPM) _____ Supervisor
____ Word Processing _____ Custodian
____ Bookkeeping _____ PowerPoint/Word Publisher
____ Receptionist

Education

High School Diploma: Yes _____ No _____ If yes, when? _____

University or College: Yes _____ No _____ If yes, where and dates? _____

What was your major? _____ Minor? _____

Graduate School? Yes _____ No _____ If yes, where and dates? _____

School or college activities in which you participated? _____

Questions Regarding Character

As the Body of Jesus Christ it is our desire to Honor Him in all we do and share His love, hope and healing with those in our community, we pledge ourselves to hire individuals with the character of Christ in mind. We therefore ask all applicants to be prepared to subject themselves to answer specific personal and employment questions. In addition all applicants must also be willing to be submit to criminal background checks. With this in mind, please answer the following:

1. Have you ever been charged with, pled guilty or no contest to, or been convicted of a felony?

Yes ____ No ____

If yes, please explain: _____

2. Are you currently involved in any legal proceedings? Yes ____ No ____

If yes, please explain: _____

3. Have you ever been charged with, pled guilty or no contest to, or been convicted of any criminal violation of any type of sexual misconduct or abuse?

Yes ____ No ____

If yes, please explain: _____

4. Have you ever been accused or alleged to have committed any act of neglecting, abusing or molesting any child? Yes ____ No ____

If yes, please provide dates & explanation: _____

5. Has any organization disciplined, suspended or terminated you due to allegations of any type of sexual misconduct or abuse? Yes ____ No ____

If yes, please provide dates and explanation: _____

6. Have you ever been concerned that you may have an addiction to drugs, alcohol or pornography, or has anyone ever suggested you may have a problem with any of the above?

Yes ____ No ____

If yes, What steps by the Grace of God are allowing you to remain pure? _____

7. To your knowledge has there been alcohol abuse, drug abuse, physical or sexual abuse in your family background? Yes ____ No ____ If yes, what steps have you taken to minimize the impact that these issues may create for you, both now or in the future?

Personal References List 3 adults not related to you and have a definite knowledge of your character.

1. Name of a Pastor or Ministry Leader	Contact Phone #	Length of time you've known them
Address	City, State, Zip	
2. A Personal Friend/Neighbor	Contact Phone #	Length of time you've know them
Address	City, State, Zip	
3. Employer or Fellow Employee	Contact Phone #	Length of time you've known them
Address	City, State, Zip	

Church & Ministry Involvement

Name of Church currently attending: _____

Are you a member of a local church? Is so, please give us the name & phone number

Other churches you have attended regularly in the past 5 years:

- 1.
- 2.
- 3.

Have you ever been employed by a church, para-church or ministry related organization and if so in what capacity?

In what areas of ministry have you volunteered and what were your responsibilities?

What do you feel are your spiritual gifts and how has God confirmed these in your life?

Please give us a brief description of your relationship with Jesus Christ.

Additional Information

Please give us any additional information you desire about your education and experience including any special talents or abilities. Please list any personal characteristics that you feel would prepare you for this position.

Employment terms: I understand that StoneBridge Community Church is an “at-will” employer and that employment may be terminated at any time with or without cause. This status is not to be altered unless we enter a contract that specifically addresses and replaces the “at-will” employment status.

Applicant’s signature: _____ Date: _____

Please type name as signature

Reference Release:

The information I have provided is accurate and true and I understand that any false information is grounds for termination. I authorize the verification of this information with all former employers, references and other appropriate persons. I will not take action against anyone releasing the requested information.

Applicant’s signature: _____ Date: _____

Please type name as signature